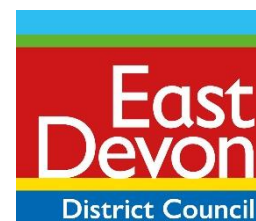


Application for a Commercial Passenger & Fishing Boat Concession on Council Beaches



(In order to be considered for the next season, applications must be submitted between 01 September & 31 January. Any applications received outside this window, will be carried forward to the following year.)

1	Name	
1a	Address	
1b	Postcode	
1c	Telephone Number	
1d	Email address	

2	Details of Concession being sought	
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3	Proposed Location for the Concession	
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4	Details of Boat to be used (if passenger carrying boat the licensed seating capacity and MCA coding)	Details: Capacity: MCA Coding:
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5	Details of winch to be used <i>(and method of operation)</i> if any	
6	Whether it is proposed that a landing stage is to be used, and if so the proposed method of operation (i.e. winch operated or alternative means of manoeuvring on the beach)	
7	Details of method of operation for the concession (a Health & Safety Risk Assessment and Method Statements to accompany this form) <i>(Add additional sheets as required)</i>	
8	Details of any similar concessions operated now or previously by the applicant <i>(Applicable to new concessions only)</i>	
9	Details of qualifications (i.e. RYA certificates held or MCA boatman's/skippers licence, and relevant experience including local knowledge)	

10	Details of Public Liability Insurance cover to be provided (this shall be a minimum of £10,000,000 or such greater sum as the MCA shall require, and shall include cover in respect of any winch, landing stage matting and all ancillary equipment)	
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11	Any additional information the applicant may wish to be taken into consideration	
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Signature of applicant/s:	
Print Name:	
Date:	

This form is to be completed by the applicant who shall be over the age of 18 years and shall be submitted to the Property & Estates Team at Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, Devon, EX14 1EJ together with any supporting papers. The application fee of £150 for a new application, or £50 in the case of a renewal, to be enclosed with this completed form (cheques to be made payable to East Devon District Council) payment may be made by a debit or switch card (see attached payment slip).

CHECKLIST:

1. Have you included a sketch plan of the proposed area of operation?
2. Have you included a cheque for **£150** made payable to **East Devon District Council?** or paid via the council's website?
3. Please ensure that copies of the following documents are enclosed with your application:
 - a. Method Statement
 - b. Health & Safety Risk Assessment
 - c. Skippers MCA medical examination report (Form ML5)
 - d. Public Liability Insurance Certificate
 - e. Boat Insurance Certificate
 - f. MCA Skippers Certificate
 - g. Boat Inspection Certificate
 - h. Engineers Safety Report (in respect of any winch, winch cable and ancillary equipment (including the winch enclosure and land stage.)) Please note that in cases where an electrically powered winch is to be provided, an annual electrical installation safety report will be required to be submitted and approved by the Beach Safety Officer before the concession operator commences operation)

For information on the application process go to <https://eastdevon.gov.uk/property-and-estates/>

Please return this form to:

Property & Estates
East Devon District Council
Blackdown House
Border Road
Heathpark Industrial Estate
Honiton
Devon
EX14 1EJ

Or property@eastdevon.gov.uk

Prior to submitting an application, please ensure that you have read and understood our information document 'Purchasing Council Property and Acquiring other interest in land' along with our data protection statement below:

Any personal information which you provide will be held and used by East Devon District Council for the purpose of processing your application. Your information may be provided to a third party acting on our behalf to assist with the application process. Your information may also be shared within East Devon District Council for the purposes of carrying out our lawful functions. Otherwise your personal information will not be disclosed to anybody outside East Devon District Council without your permission, unless there is a lawful reason to do so, for example disclosure is necessary for crime prevention or detection purposes. Your information will be held securely and will not be retained for any longer than is necessary. There are a number of rights available to you in relation to our use of your personal information, depending on the reason for processing. Further detail about our use of your personal information can be found in the relevant Privacy Notice which can be accessed here: <http://eastdevon.gov.uk/access-to-information/data-protection/privacy-notices/>.

To request this information in an alternative format or language please call 01395 571589 or email property@eastdevon.gov.uk